

A.C. IRVINE TRAVEL FUND - APPLICATION FORM

<http://users.ox.ac.uk/~acirvine>

Please complete this form legibly, and return it, to: Alicia Black, c/o Dr T. Povey, University College, High Street, Oxford OX1 4BH. Enquiries may be sent by e-mail to alicia.black@univ.ox.ac.uk. **The deadline for receipt of applications is Thursday 4th week, Trinity term. Please write CLEARLY on this form**

Name College

Current e-mail address.....

E-mail address *during the academic year after your holiday* for correspondence re applications and reports.

.....

Degree for which you are registered Year of completion.

Can you come for interview on the morning of **Saturday 6th week**? Yes / No

Applicants are expected to make themselves available for interview on this date unless they have a university examination or other equivalent commitment

If 'No', please state reason

Candidates will be e-mailed (at the address they give on this form) on or before Thursday 6th week to inform them whether or not they are being called for interview and, if so, where and at what time the interview will take place. It is the candidate's responsibility to check their e-mail for this information. (Applicants who have NOT received an e-mail with these details by 1.0 pm on Thursday 6th week should e-mail alicia.black@univ.ox.ac.uk immediately.)

Estimated cost of holiday

Country(ies) to be visited

Date of start of holiday Duration of holiday (days)

Names of other applicants for same holiday

If the Trustees decide to award a grant, the amount will be determined on the basis of the overall cost, and on the quality of the application. It is essential that you submit this form together with a detailed plan (see details on the website) and a letter of recommendation from your tutor. All materials must be received in hardcopy (printed paper) with this form. **Email submissions will not be considered.**

I attach a **printed** detailed plan of my holiday including cost breakdown

I attach the **tutor approval form** (see next page), filled in and signed by my tutor (or equivalent)

Please sign to confirm the following: I have read, and accept, the conditions set out on this form and in the details on the website (*Applicants to keep a copy of this form and of the associated details*).

(Signature) (Date)

A.C. IRVINE TRAVEL FUND - TUTOR APPROVAL FORM

Part I: To be filled in by student

Name of student

Proposed Travel Dates: from until

Country(ies) to be visited:

Part II: to be filled in by tutor (or equivalent)

Name of tutor (or equivalent)

Position of tutor (at Oxford University).

I confirm that is currently an Oxford University student

I have objections to the above travel plans: yes no

Comments (optional):

(Signature)

(Date)