

EARLY ENGLISH TEXT SOCIETY

Director: Prof. Vincent Gillespie, Lady Margaret Hall, Oxford, OX2 6QA

Editorial Secretary: Dr H.L. Spencer, Exeter College, Oxford, OX1 3DP

Executive Secretary: Prof. Daniel Wakelin, Faculty of English, St Cross Building, Manor Rd, Oxford, OX1 3UL

Membership Secretary: Dr Eric Cambridge, PO Box 270, Chester-le-Street, DH3 9EU

Notice to Individual Members for the year 2017

The subscription for members is **£30.00** or **US\$60.00** and is now due. Payment can be made either online or by post or email.

The dollar rate includes a sum to cover bank charges for handling foreign currency. Any American member may pay £30.00 in sterling, but **all bank charges must be carried by the member.**

Payment by PayPal online

Payment can be made through our website, using the system PayPal. This widely used system is secure, and the process of paying subscriptions with it is simple.

On our website, www.eets.org.uk, the section for members has links to PayPal. In PayPal, members can pay their subscription either by entering their credit card details, as in any other online purchase, or, if they have one, by a PayPal account of their own. It is possible to set up either a one-off payment for 2017 or, if one wishes, a recurrent annual subscription. Members who have already set up **recurring** subscriptions on PayPal will usually have their membership renewed automatically. PayPal will remind you if the credit card which you registered with PayPal has ceased to be valid. It is possible to pay in sterling or in dollars. **On PayPal, please remember to enter the 'despatch' address for delivery of your books, if it differs from the address at which your credit card is registered.**

Those paying by PayPal who wish to take the year's two new publications need do nothing more; their name and 'despatch' address will be passed electronically to the Membership Secretary by PayPal. Those paying by PayPal who wish to make substitutions must **in addition** list them on the Payment Form and send it to the Membership Secretary, along with any additional payments needed.

Payment by post or email

Payment can also be made by debit card, credit card or cheque (excluding Eurocheque) made out to 'Early English Text Society'. The Payment Form with relevant card details or payment should be sent to the Membership Secretary, Dr Eric Cambridge, by post to PO Box 270, Chester-le-Street, DH3 9EU.

Payments may also be made by banker's order; please contact the Membership Secretary for details. European members may otherwise pay by bank sterling draft. Members from the Irish Republic should pay in sterling. Please ensure that all payments by banker's order give the full correct name. If paying by debit card or credit card, please include the card's security code.

Volumes for 2017

Volumes for 2017 will be:

- OS 349 and OS 350 *Sir Bevis of Hampton*, ed. Jennifer Fellows (in two volumes)

Substitutions in place of the volumes for 2017

Members will normally receive the volumes for 2017. Alternatively, individual members may substitute previous years' books in place of both of the year's volumes. (As OS 349 and 350 come as a set, we respectfully ask that this year members substitute neither volume or both volumes, and not just the one.)

Previous years' volumes can be found in the List of Publications which is available on our website www.eets.org.uk in the section on 'Publications'. Members may also request printed copies of the List of Publications by writing to or emailing the Membership Secretary. We endeavour to keep past volumes in print and are currently engaged in a campaign to reprint some which have gone out of print. We apologise if, as very occasionally happens, your preferred substitution is not currently available.

Members who wish to make substitutions **must** use the Payment Form to do so **whether they pay the subscription itself by card or cheque using this form or have otherwise paid the subscription by PayPal online**. The Payment Form for claiming substitutions should be returned to the Membership Secretary **by 31 March 2017**.

For substitution, members may take volumes valued, at full price, up to £60.00 or, if they have paid in dollars, \$120.00. If the cost of substitutions exceeds this sum, members may pay the excess in the same cheque or card transaction as their subscription, if paying by post or email alone, or in an additional payment, on the Payment Form, if paying by PayPal online.

Books at a discount

Individual members may purchase further books at a discount of 30%. Such purchases should be ordered on the form for Books at a Discount. An invoice will be sent by the publisher. This must be paid before the books can be despatched.

Data Protection Act

The Society is not required to register under the terms of the 1998 Data Protection Act. Members are informed that their names, titles and addresses are stored on computer files. This helps with administration and the preparation of labels for mailings. The list is used for EETS purposes only and will not be supplied to any other organisation. However, any member objecting to his or her name and address being stored in this way should contact the Membership Secretary.

Enquiries or complaints

Please send all enquiries or complaints to the Membership Secretary and not to Oxford University Press. If the query concerns an invoice, please give the invoice number and notify us as quickly as possible. Please allow time for delivery of books sent to overseas addresses by surface mail.

Dr Eric Cambridge, PO Box 270, Chester-le-Street, DH3 9EU
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Payment Form for the year 2017

Please provide the details for posting your books and contacting you.

Name	
Despatch address	
Email address	

Please mark with a cross to select your choice of books for 2017.

I wish to receive both OS 349 and OS 350

I do not wish to receive OS 349 and OS 350 and claim £60/\$120 allowance

If you have chosen to substitute in place of 2017's new publications one or more past publications, please list your substitution(s).

OS, ES or SS and number	short title	full price in £ or \$
The total value of substitutions		
The difference between the value of substitutions and your allowance		

Either enter your subscription (£30.00 or \$60.00)	<input type="checkbox"/>
Or if you have paid by PayPal, put a cross here	<input type="checkbox"/>
Or if you have paid by standing order, put a cross here	<input type="checkbox"/>

Total payable

Details of the backlist to 2015 are available on the List of Publications on our website.

Please mark with a cross to select your choice of payment method.

I make a recurrent payment by PayPal and am using this form for substitutions	<input type="checkbox"/>
I made a one-off payment by PayPal and am using this form for substitutions	<input type="checkbox"/>
I subscribe by standing order and am using this form for substitutions	<input type="checkbox"/>
I am paying in total by cheque or banker's order enclosed	<input type="checkbox"/>
I would like to pay in total by debit card or credit card	<input type="checkbox"/>

If paying by debit card or credit card, please supply the following declaration.

Please debit my debit card or credit card for the amount of

MasterCard Visa Maestro

Card-number

Security code

Valid from Maestro issue Expiry date

Cardholder's signature

Cardholder's address (if different from the despatch address overleaf)

<input type="text"/>
<input type="text"/>
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Duplicates of these forms are available on our website or by writing to the Membership Secretary.

Please return this form to the Membership Secretary, Dr Eric Cambridge, PO Box 270, Chester-le-Street, DH3 9EU by post or, if you can scan the **signed** form, by email.

If you have paid by PayPal and the value of your substitutions does not exceed the value of your allowance (£60.00 / \$120.00), then you may also complete this form electronically without a signature and email it to the Membership Secretary, Dr Eric Cambridge, on eets@ell.ox.ac.uk.