

OUMC Return to Sport
originally 09/20, updated 23/04/21

1. COVID Officer

Name: Sam Johansen (additionally Welfare Rep)

Responsibilities:

- To work with the current committee to maintain the COVID risk assessment to make sure that all our club activities are as safe as possible.
- Act as a point of contact (along with the President) in the club on current club COVID protocols.
- Stay up to date with BMC and government guidelines throughout the year to make sure our activities are as safe as possible.
- Ensure that the committee members are aware of our risk assessment and how to make sure our events are as safe as possible.
- Work together with the President to ensure that the club is recording attendance in line with Track and Trace Scheme and the appropriate actions are taken if a positive test should occur.

2. Risk Assessment

Please find attached our COVID-specific risk assessment. This is based on the sample risk assessment provided by our governing body BMC.. We have extended this to consider indoor climbing sessions, equipment rental and socials.

3. Session Leaders

To allow the responsibility to be shared throughout the committee, the following events will have session leaders: climbing meets, indoor training for the climbing team, socials, indoor climbing sessions, courses.

The session leaders will be appointed ahead of the events. Note that recording event sign ups is the responsibility of the committee member organising the event which may be distinct from the session leader.

They will be responsible for the following points:

- Verbally confirming that all participants still agree to the health declaration

Tracking attendance at the session or fixture (including themselves, participants and any coaches or volunteers)

- Supporting coaches or committee member to ensure the appropriate risk assessment is being followed during the session, as agreed by the Sports Safety Officer
- Supporting committee members to ensure the appropriate additional measures are

being followed, as agreed by the Sports Safety Officer

- Communicating any breaches of measures with the clubs Covid Officer and the Sports Safety Officer, so that these can be addressed and rectified in future sessions
- Communicating session attendees to the clubs Covid Officer, so as to ensure the participants data can be appropriately stored and disposed after the correct period of time

4. Activity Logistics

For events which occur inside: indoor climbing sessions, socials or toilet breaks on the way to outside climbing trips. Participants must adhere to the relevant regulations in place.

For all events participants should come changed and ready to participate as changing facilities are closed at Brookes gym. Session leaders should familiarise themselves with the layout and one way system of Brookes gym or other indoor gyms where the session takes place.

For indoor sessions the session leaders should carry a personal mask and additional hand sanitiser to provide to participants as needed.

For outside climbing trips, all participants will be required to bring a mask and hand sanitiser. Extra equipment will be provided to the session leader.

Transport will be used in accordance of the University of Oxford Transport guidance (included in RA).

5. Tracking Attendance

We will record attendance through sign up forms ahead of the event this will allow us to limit numbers and ensure the correct logistics are in place. This will be the responsibility of the organising committee member. Attendance will be confirmed on the day by the session leaders who will then report this to the COVID officer and the relevant committee member.

6. Health Questionnaires

Participants will need to fill in a health and safety questionnaire in order to book on to the event. The questionnaire is attached and is based on that from BMC. Participants can only attend the event if they have declared themselves to be healthy via this form. **At the start of the event, the session leader will ask participants to reconfirm that they still agree with the health declaration.** Participants will be required to leave if they do not agree.

An example form:

<https://forms.gle/GuoQLfPR5t7kapsP6>

7. Response to Positive Tests

Below is our procedure for dealing with positive tests.

Should a positive test occur in a club member:

1. Identify which club activities the member took part in during the last 21 days using our participant records.
2. Identify all other event participants which need notifying.
3. Notify the participants via emails provided on sign up. Advise participants to inform their colleges (if a student) or department (if university staff) immediately. Attach the following government advice <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works> and highlight part 2 'if you are contacted by the Test and Trace service'.
4. Notify Sports Safety Officer via safety@sport.ox.ac.uk of the positive test and that the appropriate action has been taken in notifying the other participants.

Below is the email template for this notification to participants.

Dear Club Member,

We have been informed that another club member has received a positive test for COVID-19. This club member participated in club activity '*activity*' on '*date*' which you also attended.

Please see below the latest government advice on what to do if you have had contact with a person who has received a positive test, specifically 'Part 2 - If you are contacted due to test and trace':

<https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

We advise you to contact your college or place of work immediately to inform them of this contact.

Best wishes,

COVID Officer